

## **HOSPITALITY COMMITTEE VOLUNTEERS 2023-24**

**Chairpersons: Brandi Conroy & Laura Hayes**

**Co-Chairs: Pam Delgra, Traci Strickland, Cheryl Fisher, Stacie Mayhorn, Meghan Harris, Asley Orr, Tara Hayslip, Julie Carew, Jennifer Wright, Trish Lusk, Lia Fairless**

The Hospitality Committee plans and hosts several activities during the academic year. These are in the form of buffet luncheons or treats throughout the year. The luncheons are usually for the Charleston Catholic Faculty and Staff and are held on predetermined days such as Parent-Teacher Conference Day and Teacher Appreciation week. The Hospitality Committee also serves the cookies which are sent in for Back to School Night and provides birthday treats twice a year to celebrate faculty and staff birthdays and other treats throughout the year. The committee provides goodie bags for our Juniors during their PSAT testing. This is a committee that values the “lost art of hospitality” and seeks to bring it into the lives of those involved with our school.

Those who volunteer to work with the Hospitality Committee may help in the following way:

- sending in a casserole
- preparing a tossed salad
- baking a cake or brownies
- providing paper products for a luncheon
- helping to set-up, serve, or clean-up after a luncheon
- many other ways, too

Volunteers are able to assist as often as they wish - every event, once or twice a year, or for one semester. If you volunteer, a Hospitality Committee member will call you and let you know of upcoming events. You determine when you will volunteer to help.

To volunteer for this Committee, please complete the Hospitality Committee volunteer form on the following page and return it to the school office.

## HOSPITALITY COMMITTEE VOLUNTEER FORM 2023-24

Please complete the information below and return this form to the school office:

1) Name: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

2) I would like to volunteer for:

1-2 events: \_\_\_\_\_ One semester of events: \_\_\_\_\_ Let me know what is

needed: \_\_\_\_\_

2) Circle and complete **A** or **B**:

A. \_\_\_\_ I completed VIRTUS training in \_\_\_\_ (month)/ \_\_\_\_ (year)

\_\_\_\_ school Specify \_\_\_\_\_      \_\_\_\_ church Specify \_\_\_\_\_  
\_\_\_\_ pastoral center Specify \_\_\_\_\_      \_\_\_\_ other Specify \_\_\_\_\_

\_\_\_\_\_  
print name

\_\_\_\_\_  
signature

B. \_\_\_\_ I have not yet completed VIRTUS training. I understand that VIRTUS training is mandatory for all adults volunteering at CCHS as well as throughout the Diocese of Wheeling - Charleston. I will complete this training as soon as possible and will notify a member of the PVA Steering Committee when I have done so. I understand that I will not be placed in any volunteer capacity at CCHS until I complete my VIRTUS training.

\_\_\_\_\_  
print name

\_\_\_\_\_  
signature