



August 8, 2013

INSIDE CHARLESTON CATHOLIC HIGH SCHOOL

Teaching character, compassion, and confidence to the youth of West Virginia for over 90 years

Dear Parents and Students:

And so we begin again! Soon we will converge on our little corner of the world and once more make great things happen.

The start of a school year reminds me of the young orphan in Anne of Green Gables who remarked, "Isn't it nice to think that tomorrow is a new day with no mistakes in it yet?" A new school year is just that sort of a gift. It is a fresh opportunity to do our best, to explore new possibilities. It is a blank chapter, waiting to be filled.

If we look at our lives as adventures, with each day bringing its share of experiences, we realize how the past impacts the present and the future. While we rarely realize at the moment how individual events and choices impact what-comes-next, in hindsight we typically see more clearly. As adults, one of the most important things we can do is to help young people recognize that their choices, whether large or small, have consequences. It is hard for them to look around the corner and imagine what's out there or how Action A affects Action B which affects . . . That's where they need strong adults in their lives, people who don't always agree with them, who aren't their peers and don't want to be, and who care about them immensely.

Young people deserve to be surrounded by adults – in their homes, in our school, in sports and other extracurricular activities -- who are enthusiastic about what it is they are doing. To do anything less is a disservice to them and jeopardizes our future. We are depending upon our youth to grow into responsible, caring adults who will shape the world.

Enthusiasm has nothing to do with age. It has everything to do with attitude. During this school year, may each of us approach each day with enthusiasm and with the accompanying attributes of joy, vision, fairness, compassion, common sense, optimism, faith, diligence, and confidence.

Each day I am reminded of the beauty, strength, and support present in our Charleston Catholic family. May each of us enjoy its warmth and do what we can to keep it vibrant, positive, and strong.

It's going to be a great year.

Warmly,
Debra K. Sullivan, Principal

CONDOLENCES – We express our sympathy to a number of our students and their families who have lost loved ones recently. May the souls of the departed rest in peace: Nicole Archer's brother, Nicholas Hatcher's maternal grandmother, and Mrs. Simone Thomas' mother. Please keep these families in your thoughts and prayers.

WELCOME – We welcome a familiar face as the newest faculty member of our CCHS community. Mrs. Laura Welch, a graduate of the University of Kentucky, has her Pharm.D. (Doctor of Pharmacy) and, in addition to working in hospital, ambulatory clinic, and retail pharmacy settings, she has taught at the graduate level and has been an active member of the school community for many years, training students and staff in CPR, guest speaking to high school classes, and assisting her husband Scott and Ms. Shepler with track and cross country. Mrs. Welch will be teaching 6th grade math and science and is eagerly looking forward to her new career here at CCHS! Please join in welcoming Mrs. Welch to our school family, as well as returning faculty and staff!

PLEASE READ AND SAVE THIS NEWSLETTER -- and refer to it often. Answers to many of the questions that you might have now and in the future may be found by referring to items in newsletters. The newsletter (sent out approximately every 5 weeks with student academic reports) and the Student-Parent Handbook (included in students' assignment notebooks) provide information that you will need to know. [Newsletters and the handbook are also available on the CCHS website \(www.charlestoncatholic-crw.org\).](#)

2013-14 REGISTRATION DAYS – launch the new school year. These days are set aside for students and parents to pick up schedules, pay class fees, update emergency cards, receive PVA packets, order textbooks through eCampus, pick up/buy gym uniforms and PVA uniform shirts, and renew old acquaintances and make new ones. **Class schedules for each particular grade level will only be available during the times listed below, so it is critical that parents and students adhere to the schedule listed.** If families with more than one child would like to pick up schedules and so on for all their children at one time, they must come on Wednesday, August 14, from 2:30 - 4 p.m. At all other times, schedules and other items for each grade level listed will be the only ones handled at particular time slots. **There will be no exceptions.**

Tuesday, August 13

9 - 10:30 a.m.: Seniors only
 10:30 – noon: Juniors only
CLOSED NOON - 1 P.M.
 1 - 2:30 p.m.: Sophomores only
 2:30 - 4 p.m.: Freshmen only

Wednesday, August 14

9 - 10:30 a.m.: 8th graders only
 10:30 – noon: 7th graders only
CLOSED NOON - 1 P.M.
 1 - 2:30 p.m.: 6th graders only
 2:30 - 4 p.m.: Families with more than one student wishing to register all their children at one time; also, anyone unable to come at scheduled times

To help with your planning, know that you will need to **write separate checks for class fees, P.E. uniforms, and PVA uniform apparel.** Prepaid P.E. uniforms will be available for pick up at registration and additional P.E. uniforms will be available for purchase.

It is critical that emergency cards be completed during registration. During the registration process, you will be given a copy of emergency info on file at school. If it is correct, just sign the form and submit it. If changes need to be made, you will need to do so electronically. A bank of computers will be set up in the Commons and assistance will be available. **Please bring all necessary information (insurance information, emergency contact phone numbers, etc.) to complete the process while you are at school.** If you are unable to attend registration, please come to the school office to complete the electronic emergency card by Wednesday, August 21.

SCHEDULING CLASSES – Student schedules will be distributed during registration. Scheduling is an enormous, complex task. In addition to analyzing students’ and parents’ requests, other pieces of the puzzle are important: standardized test scores, grades, teacher recommendations including information about each student’s work ethic, class offerings, and so on. The faculty and staff go to great lengths to place students in appropriate courses. **Please assume that the schedule your child receives is the best one possible! Unless there is a critical reason to change a student’s schedule, it will not be changed.** Students’ placement in courses varies from year to year and subject to subject -- our students are not “tracked” within an inflexible framework. Each year, students’ records are reviewed to ensure suitable placement in classes.

PLEASE NOTE: If a student needs a tutor in any class or does not enjoy a particular subject, aspiring to Advanced Placement or advanced level courses is a misplaced concentration of effort. Success in advanced/advanced honors/Advanced Placement courses in any subject is predicated on the understanding that the students in these classes **enjoy the subject matter, enjoy putting forth the extra effort needed in these classes, are appropriately prepared academically, and have a natural affinity for these courses. All CCHS courses are taught at the college preparatory level at the very least, and our graduates’ successes in college reflect the veracity of this statement.** Encourage your children to bloom where they are planted and to do their best, using every ounce of their God-given ability. It is far better for a student to be successful, productive, and comfortable in honors and college preparatory courses than to struggle unhappily and with modest success in advanced, advanced honors, or Advanced Placement courses. **Students’ schedules will not be changed after the first 3 weeks of school unless initiated by a teacher.**

TEXTBOOKS FOR 2013-14- As reported in our June newsletter, our online eCampus bookstore officially opened on July 1 for the 2013-14 school year. The book list, with ISBN numbers, is currently available in the virtual bookstore. The easiest way to set up an account with eCampus is to go to the CCHS website (<http://www.charlestoncatholic-crw.org>) and click on “eCampus books” under the Links tab in the top menu

bar. This will bring you to the Charleston Catholic bookstore. You can create an account in the upper right hand corner of the screen. Before buying any used textbook, make sure that you consult the booklist at the online bookstore. **All social studies books are new this year with the exception of AP World History and AP U.S. History materials.** Remember, there are some classes you will be unable to purchase books for until final schedules are distributed during registration days, August 13 and 14. In the middle school, all sixth grade books may be purchased at any time since all students use the same materials. Seventh grade books, with the exception of math, may be purchased ahead of time. Books for returning eighth graders are known, as are all books for new eighth graders with the exception of math. In the high school, different books may be required for courses having different levels (e.g., honors, advanced honors, AP) which would be noted on the eCampus booklist, though course placement will not be known until schedules are picked up. Elective courses for juniors and seniors will be finalized during registration days. In most instances, however, the core courses (e.g., theology, health) are known and books may be purchased for those classes. Please be aware that book rentals as well as purchase of new and used textbooks are options through eCampus. Ecampus offers full refunds for returns made in the first 30 days of class, if the books have not been written in.

FORMS TO BE RETURNED --

- 1) On the first day of classes, each middle and high school student will receive an assignment notebook which contains the Student-Parent Handbook. The first page of the handbook should be torn out and signed by parents and students, acknowledging that they have read the handbook. **This form must be returned to homeroom teachers by Friday, August 23.**
- 2) **Off-campus lunch forms** for grades 10 – 12 are due Tuesday, August 20, by 8 a.m. Off-campus lunch is a privilege which may be revoked by the school. Additionally, parents do not have to allow their children to leave campus for lunch. It is the parents' choice.
- 3) **In-lieu of transportation forms are due to homeroom teachers by Friday, August 23.** Families living in Kanawha County who reside 2 or more miles from CCHS are eligible for a one-dollar-a-day transportation reimbursement from Kanawha County Schools. Putnam County does the same. Since our families are saving state and county taxpayers over \$4 million each year, you are encouraged to take advantage of this reimbursement.
- 4) **PVA forms** should be turned into the office within the first couple of weeks of school. PVA volunteer forms and ALL ordering forms for white polos, green polos, and logo jackets will be available at registration and are on the website.

PARENT-TEACHER NIGHT -- Mark **MONDAY, AUGUST 26**, on your calendar as a time to meet CCHS faculty and staff and other members of our school community. The evening begins at 7 p.m. in the Basilica of Sacred Heart Co-Cathedral. Since your children spend a fair amount of time in the beautiful Basilica during their years at Charleston Catholic, it is important that parents get a glimpse into this aspect of school life. And the occasion also serves as an opportunity to all get together, as parents of children enrolled at CCHS, to realize how many of us there are and who we are. Since the CCHS community is interconnected in so many ways, and since it will have a major impact on parents and students alike, it's good to know who else is in the "network." Following the orientation session in the Basilica, we will head over to the school where parents will follow their children's schedules of classes. Following classroom visits, the Parent Volunteer Association's hospitality committee, with help from sixth grade parents, will provide refreshments in the Commons. This evening has become a traditional, enjoyable way to open the school year, renew acquaintances, and welcome newcomers to the CCHS community. Don't miss out on this opportunity!

PARENTS OF INCOMING 6TH GRADERS -- At the Parent Back to School Night on Monday, August 26, you will be meeting as a group in the library with the 6th grade teachers after the opening session in the Basilica. This gathering will give you an important opportunity to ask about assignment notebooks, homework, uniforms, lunch, and all the other nitty-gritty things you want to know. So keep a list of all of your questions! Afterwards, parents will rotate through the classrooms to gather information on the goals and expectations of individual teachers. The transition to CCHS need not be difficult! Read the Handbook in the students' assignment notebook to know what is expected at CCHS.

NON-CUSTODIAL PARENT MAILINGS -- In August, non-custodial parents who would like to receive copies of report cards and newsletters should send \$10 to the office with a current mailing address. The office will create labels and envelopes for the upcoming school year and mail the items to you.

REPORTING STUDENT PROGRESS – mid-term progress reports are sent out 4 times a year and quarter/semester reports are sent out four times annually. **Mid-term progress reports state actual numerical grades while quarter/semester reports list letter grades.**

ADVANCED PLACEMENT RESULTS – The College Board released the 2012-13 AP exam results over the summer break, and, again this year, the results are outstanding. The dedication and hard work of the teachers and students is evident. Congratulations!

In 2013, a remarkable 65% of our high school (grades 9-12) students took at least one AP exam (and many students took multiple exams) with a total of 260 exams taken by CCHS student. Even more impressive are pass rates (percentage of students who scored 3 or higher) of the exams taken. **Over 61.5%** of the Class of 2013 took and passed an AP exam during their high school careers. Please review a few of the results in the table below.

% of students “passing” AP exams	English Lang&Comp (11 th grade)	English Lit&Comp (12 th grade)	CalcBC	Comp Sci	Physics	Bio	Human Geog	U.S. Hist
CCHS	100%	87%	100.0%	80%	100.0%	64%	67%	63%
WV	39%	44%	68%	60%	75%	50%	63%	34%
US	55%	58%	81%	67%	74%	63%	53%	54%

A number of our students received special recognition for their college-level achievements on the AP tests with 33 of them earning AP Scholar status. Special congratulations to **AP Scholars** (students who earned a 3 – which is the “passing” rate -- or higher on three or more exams) -- Alexandra Ayoob, Jennifer Borman, Catherine Casingal, Mark Cassis, Jack Crockett, Mackenzie Helmick, Danielle Sadd, Jonathan Settle, John Skaggs, Keaton Snodgrass, and Trish Weisberg; to **AP Scholars with Honor** (students who received an average score of at least 3.25 on all exams taken and a score of 3 or higher on four or more exams) -- Ben Canfield, Claire Daly, Emily Gould, Patrick Hart, Josh Hufford, Sierra Portillo, Sam Revercomb, Vincent Stricker, and Claire Zain; and to **AP Scholars with Distinction** (students who received an average score of at least 3.5 on all AP Exams taken and scores of 3 or higher on five or more of these exams) -- Marcus Black, Kayla Boggess, Domenic Cipollone, Dawna Cooper, Annie Crockett, Nick George, Sami Harris, Alex Macdonald, Jad Malas, Quincy McKown, Anna Schles, Wolf Shapero, and Eoin Tinney. **Congratulations to National AP Scholars (students who earned an average of 4 on all AP exams taken and scores of 4 or higher on 8 or more of these exams) -- Sami Harris, Alex MacDonald, and Eoin Tinney.**

ASSESSMENT OF CATECHESIS/RELIGIOUS EDUCATION (ACRE) – is a nationally-normed test that helps school, parish, and diocesan leaders evaluate the faith knowledge and attitudes of students in our Catholic schools. The test, administered annually to 8th graders and juniors, measures religious beliefs related to God, the Church, Liturgy and Sacraments, Revelation, Life in Christ, Church History, Prayer/Religious Practices and Catholic Faith Literacy. Our CCHS students, regardless of faith tradition, significantly outperformed national averages in all categories. Our juniors once again claimed the title of “ACRE champs,” earning the highest scores among the high schools in the diocese. An impressive 83.6% of our juniors scored at the Advanced or Proficient level in all domains, compared to 73.3% of juniors in the diocese and 61.3% nationally. Similarly, 83.5% of our eighth graders scored at the Advanced or Proficient levels in all domains. Congratulations to students and theology teachers!

GRAMMAR FOR MIDDLE SCHOOL STUDENTS – In middle school English classes, we strive to build on the strong grammar foundation many of our students received through the Shurley English program and apply that knowledge to student writing and literary analysis. As mentioned in the June newsletter, since some of our incoming students are not as familiar with this approach to grammar and composition, Mrs. Hayes has compiled a grammar packet – a basic review of terms and concepts she will teach in the first weeks of school – that is available on our website. A review of this information by all students, but particularly by students who did not study Shurley English in grade school, will help ensure an easier entry into middle school English classes in the upcoming school year.

IMPORTANT INFORMATION FOR 8TH GRADERS – As mentioned in June’s newsletter, WV Studies eighth graders were to complete an online course over the summer. New eighth grade parents may contact Mr. Villers at Mrvillers@gmail.com to sign up their children.

MRS. THOMAS' TIDBITS -

- 1) SAT and ACT testing and registration information and registration is available online at -- www.collegeboard.org and www.act.org (CCHS code: 490-205).
- 2) Class of **2014** (seniors) will need to complete their fine arts requirement by the end of the third quarter (March 21) and community service hours by May 9 in order to be considered for exam exemptions.
- 3) Seniors wanting their transcripts and recommendations submitted to the colleges before Christmas vacation must have their materials to Mrs. Thomas by Friday, November 1.
- 4) Mrs. Thomas handles college visit requests. Students should get the forms from her and return the completed forms to her at least 2 days before the trip. **Seniors are allowed 2 college visit days; juniors are allowed 2 college visit days. College visits must be made before May 1.**
- 5) AP tests are required of students enrolled in AP Art History, AP English 11 and 12, AP Human Geography, AP Biology, AP Calculus AB and BC, AP Computer Science, AP European History, AP Physics, AP Psychology, AP U.S. History, and AP World History. AP testing fees for these courses are included on the registration fee schedule. Students wishing to take AP tests for other courses (e.g., Spanish) may do so and must notify Mrs. Thomas in March.
- 6) College representatives will start visiting soon, typically during the lunch period. High school students may come to the library after picking up their lunches to meet with the representatives. Students should take advantage of this opportunity to learn more about different colleges.
- 7) Mrs. Thomas will host a seminar, "The High School Years at CCHS: Prelude to College," for 9th grade parents and other parents new to CCHS at 6 p.m. on Wednesday, September 11, to learn more about making academic plans for high school and college. There will also be a meeting with parents of juniors on Wednesday, August 28, at 6 p.m. to review the college selection process and with parents of seniors for the college application process on Wednesday, August 21, at 6 p.m.
- 8) Senior parents need to complete their parent questionnaires, included in this mailing, and return them to Mrs. Thomas by Tuesday, August 27. This information is used heavily to augment college recommendation letters written by school personnel.
- 9) Check the website calendar and Twitter (Twitter ID: [cchscollegeprep](https://twitter.com/cchscollegeprep)) for important dates, e.g., college rep visits, parents meetings, deadlines, etc.
- 10) Scholarship information will be listed on the college counseling section of the website and is also available in Mrs. Thomas' office.
- 11) Wendy's High School Heisman Program -- All seniors with at least a B average who are athletes on CCHS teams are eligible to apply at www.wendysheisman.com. Seniors must submit online applications no later than **Monday, September 30, 2013, the CCHS deadline**. In order for the application to be considered by the national Heisman Review Committee, the application must first be reviewed online by Mrs. Thomas, hence the September 30 deadline. **Students should notify Mrs. Thomas once they have submitted the application online.**
- 12) **New students** (except those from Sacred Heart, St. Agnes, and St. Francis) must submit final report cards and achievement test results to the office by **August 14**.
- 13) Students completing summer packets for middle school courses must take their end-of-summer finals with Mrs. Thomas on Monday, August 12, at 9:00 a.m.
- 14) **College shot clinics** are being offered by the Kanawha-Charleston Health Department. Registration forms, insurance information, cost, etc. are available at www.kchdvw.org.
- 15) All 7th and 12th graders are required to have updated TDap and meningitis vaccines. An updated immunization record must be submitted before students will be allowed to enroll this fall.
 - 7th graders: 1 booster dose of Tdap vaccine (tetanus, diphtheria, and pertussis) and 1 dose of MCV4 (meningitis)
 - 12th graders: 1 dose of Tdap (tetanus, diphtheria, and pertussis) and 1 booster dose of MCV4 if first dose of MCV4 was given before the child's 16th birthday; a booster dose is not required if the first dose was given after the child's 16th birthday.

NOTES FROM THE PARENT VOLUNTEER ASSOCIATION (PVA)

- 1) **PVA Polos and Fleece** - Order forms for CCHS logo jackets, white uniform polo shirts, and green athletic/academic competition polo shirts are available on the CCHS website. For questions, please contact Tracy Zachwieja (304-541-4206) for jackets, Paula Jameson (304-539-2088) for green polos, and Marsha Hoyer (304-552-8065) for white polos. Please note that high school students who are members of athletic teams and academic competition teams are permitted to wear a CCHS kelly green polo shirt to school on designated dates – normally

home games and other days designated by the principal. We have a new green dri-fit fabric for purchase this year. Students will still be allowed to wear the older hunter green version.

2) **INNISBROOK ORDERS** – may be placed throughout the year and will be shipped directly to you -- and CCHS will get credit for your order. Go to www.innisbrook.com and click on “Buy Innisbrook Products” and enter CCHS school number 121949. Contact Lisa Dundervill (304-543-4951) for more information.

3) **CAFETERIA VOLUNTEERS** – Many thanks to those of you who have volunteered to help in August and September. When you’re at school for registration in August, please sign up to help serve lunch during the year. It’s always fun to see the students when they’re enjoying themselves! If you know now that you’re willing to volunteer, feel free to contact Sandy Kinney (304-552-1327). The August/September schedule is included in this newsletter. The complete cafeteria volunteer schedule for October 2013 through June 2014 will be issued after volunteers submit their CCHS Cafeteria Volunteer Form following August 2013 school registration.

4) **PVA DUES** are \$75 per family. In addition to buying materials to support the school’s instructional program, this fee covers operational expenses of special student projects (e.g., Project Graduation, moving up reception, baccalaureate reception) so funds will not be solicited for various activities. We’ll still be looking for your time, talent, and good cooking!

5) **Parent involvement** is critical for the successful operation of the CCHS athletic program. Helping transport students to games and practices, working gates, being supportive of the players and coaches, attending games, and participating in the team lunch program are just a few ways that parents help. EVERY parent of an athlete is needed to support the teams! Each sport is allocated one team lunch and guidelines and dates for these lunches will be distributed to parents at the beginning of each season, once team rosters have been established.

6) **Athletic family passes** are available through the PVA. These passes are good for immediate family members only (not cousins, in-laws, ex-in-laws, grandparents, fiancées, etc.) to attend CCHS home games. The passes do not cover away games, tournaments played at home, homecoming games, or any SSAC tournaments. Cost is \$150 for all home middle school games only, \$175 for all home high school games only, and \$200 for all home games (both levels). A \$100 student or senior citizen pass for all home games is also available. Each adult in a family will be issued a pass that must be shown for admission to games. **PASSES MAY BE PURCHASED DURING REGISTRATION DAYS AT THE PVA TABLE.** An order form for sports passes is also in the PVA Parent Registration Packet so you may order them later in the semester. Please ask Ann Flynt if you have questions about these passes.

7) **PVA packets** including volunteer forms and all ordering forms for logo jackets, white polos, and green polos will be available at registration as well as on the school website (www.charlestoncatholic-crw.org). Forms should be submitted within the first few weeks of the school year to the school office.

NOTES FROM MS. LINEHAN, CAMPUS MINISTRY COORDINATOR –

- 1) As you look through this year’s student handbook you will see changes to the community service requirements. One of the changes is to the words we use to describe our social justice requirements. We used to use the term “special needs” to address the service in our community to those who might otherwise fall through the cracks and not have their needs met. We have changed the words “special needs” to “poor and vulnerable”. One principle of Catholic Social Teaching is “Preferential Option for the Poor and Vulnerable”. This means that, as we chose how we are to interact with one another, a high priority needs to be paid to those who have the least: the poor and vulnerable. This use of terms helps us to better identify and become sensitive to those who are in greatest need in our community. Check the student handbook for other changes to the service requirements.
- 2) Charleston Catholic Class of 2014 should mark your calendars: The River Retreat will be August 29th and 30th!

COMMUNITY SERVICE AND FINE ARTS/HUMANITIES REQUIREMENTS – Students who attended CCHS during the 2012-13 school year were able to start fulfilling the upcoming year’s community service and fine arts/humanities requirements during the summer months. These activities must be submitted during the first quarter in order to receive credit. 6th graders and other students new to CCHS in 2013-14 may not begin to work on these requirements until after the requirements are discussed in theology and English classes in August.

SENIORS – Seniors should have made arrangements to have their senior yearbook pictures taken this summer at PhotoGraphix (5018 MacCorkle Avenue, one block before the Dunbar Toll Bridge). Please call 304-768-2000 if you have not yet made arrangements for photos.

SUMMER READING -- Class activities, including tests, will occur during the first days of school. No written responses were required during the summer but will be assigned after school begins. Books for each grade level are listed on the school website. **Reminder to students: Finish reading before school begins. Start the year with solid grades!**

ARE YOUR CHILDREN READING "THE REAL THING?" -- Please encourage your students to read the original text of novels. They are doing themselves a disservice by using novel summaries such as "Spark Notes." By actually **READING** a novel, students will improve their spelling, grammar, vocabulary, comprehension, fluency, literary analysis, appreciation of the author's craft, and so on. They might find that they actually like reading!

ASSIGNMENT NOTEBOOKS – containing the Parent-Student Handbook will be distributed by the teachers on the first day of class.

SUPPLY LISTS FOR MIDDLE SCHOOL – check the CCHS website. Click on "Supply List" under the "Academics" drop down menu.

BOOKSTORE REMINDER-- The bookstore is open each day from 7:45 a.m. - 8 a.m. and from 2:45 - 3:15 p.m. Mrs. Anderson will have computer disks, pencils, pens, envelopes, composition books, assignment books, and notebook paper, payable at the time of purchase.

HOMEWORK CLINIC- Middle school science teacher Toni Erby offers this structured, teacher-supervised time dedicated to distraction-free homework completion and study. The clinic meets in Mrs. Erby's room on Monday, Tuesday, Wednesday, and Thursday afternoons from 3-4 p.m. beginning Monday, August 26. At 4 p.m., Mrs. Erby walks the students to the Virginia Street door for pick-up. The cost is \$10/ session. Students are encouraged to bring a snack.

SAT CLASS FOR JUNIORS -- "Tricks of the Trade" is Charleston Catholic's very own SAT prep class. The course is designed by Mrs. Griffith (AP Calculus teacher) and Mrs. Vollmer (junior English teacher) specifically for *our* CCHS juniors, keeping in mind what they have already learned in class and building upon that knowledge. Students will spend two hours each session with each teacher covering the math, writing, and critical reading sections. The course will begin Sunday, September 15, and will run for seven weeks, meeting from 5-9 p.m. in the CCHS library. The cost is \$300. Please email Mrs. Vollmer at shannon.vollmer@gmail.com if you have any questions or wish to register your child. More information will be available in English class.

MIDDLE SCHOOL OPPORTUNITIES -- Although sixth graders may not participate in school interscholastic sports during the fall and winter, there are many opportunities for all middle school students to get involved in school activities and special events. Sixth grade teachers plan monthly after-school activities and seventh and eighth grade teachers offer quarterly social opportunities. Clubs form as student interests become evident and adult sponsors are available. Some offerings include:

- 1.) **"Art-Full Thursdays"** return! The Middle School Art Club invites all interested new and returning sixth through eighth graders to participate. Beginning in September, the club will meet every other Thursday after school. Past projects have included hand-building with clay and printmaking techniques, as well as on-site painting. The club also visited The Clay Center and went to Charleston's ArtWalk. Detailed information and permission slips will be available for students to pick up in the office in late August.
- 2.) For sixth through eighth graders, the **sewing club** will begin meeting in the fall and the **service club** will have occasional projects.
- 3.) The **sixth grade science club** will begin meeting in the first months of school.
- 4.) **With the formation of a new music club for middle school students**, students will sing modern pop songs, have opportunities to perform, have chances to learn some choreography, create and produce music videos, and lead the school community in music at Mass. There will also be opportunities for students who play instruments and much more. Meetings/rehearsals will be Tuesdays, after school from 2:50 p.m. to 3:30 p.m., beginning on August 27. Students will be advised during daily announcements how to get involved. For more info, email Mr. Fix (jmfixteach@aol.com) or Ms. Shaf (jennifer_shaf@yahoo.com).

SALSA CLUB- High school students should be on the lookout for salsa club sign ups! The first meeting is the first Wednesday in September. Be ready to have some fun and earn fine arts credit!

9TH GRADE OUTDOOR EDUCATION DAY – Plans are underway for our fourth CCHS freshman class outdoor education day. Scheduled for September 12, our freshmen, their teachers, and school staff, will spend the day together learning, reflecting, playing, and creating. Look for details in the permission slip to be sent home in early September.

PROOF OF ENROLLMENT FORMS -- for drivers' licenses and permits may be requested in the school office using the CCHS request form. It will take two school days for the forms to be completed by office staff.

SAFETY MATTER -- We greatly appreciate the number of active parents and volunteers who help during the school day, whether to participate in Read Aloud, serve lunch, or help in the library. Please be patient when awaiting entry to the building. For safety reasons, students and faculty are instructed not to open ANY door to let visitors into the building. Entry to the building is on Virginia Street. The office staff works hard to respond to the doorbell when it chimes and to receive and welcome all guests. You may be asked to identify yourself before being permitted entry—this is for everyone's safety. Please don't take it personally! Upon entry, please report directly to the office to sign in and receive a visitor's pass.

STUDENT DRIVERS – Please encourage your student drivers to be responsible, safe drivers. Talk to them about speeding down the street in front of the school (showing off for friends?), pulling out of parking lots too quickly, ignoring pedestrians, changing lanes abruptly, speeding through yellow lights, texting or talking on cell phones while driving, fiddling with the radio, and so on. Tragedies happen in an instant. If you see inappropriate or reckless driving by our students, please note the license plate and make of car and notify Ms. FitzGerald.

STUDENT PARKING – Monsignor Sadie has once again made parking spots available to our students on the gated lot on Quarrier St. across from the YWCA. Students will pay \$50/ month or \$200 for the first semester and \$250 for the second semester plus a \$10 deposit for a gate access card. Checks should be made out to Sacred Heart. Spots will be assigned on a first come first served basis. Interested students should sign up in the school office.

HAVE YOU VISITED THE CCHS WEBSITE? – A wealth of information is at your fingertips- from the school newsletter to athletic events to the school calendar to links to the eCampus bookstore! Take some time to become familiar with all the latest features on the school's website --www.charlestoncatholic-crw.org.

MOODLE – How can parents be aware of test dates and project due dates? Go to the CCHS website beginning August 26 and check the CCHS Moodle (located in the top toolbar of the website). Teachers will post dates for quizzes, tests, and major assignments. Use this invaluable tool – you'll be amazed at what you can learn!

IF YOUR LAST NAME IS DIFFERENT FROM YOUR CHILD'S NAME – please put the child's full name on all checks issued to CCHS and to any correspondence sent to the school.

VIRTUS – Be sure you're on board to help! All parents or other adults who volunteer, coach, drive students, chaperone, etc., are required by the Diocese to complete the diocesan sexual abuse awareness training before being allowed to work with our students. Training is available online or at sessions periodically scheduled. To begin, visit the VirtusOnline.org and choose the online option. Allow 1- 1½ hours to complete the program. Print out the certificate of completion and submit it to Ms. FitzGerald. It is still necessary to complete the background check and sexual abuse awareness statement which can be done by clicking on the link at the school website at www.charlestoncatholic-crw.org. If you have questions, please call Mrs. FitzGerald.

LOCKS ON LOCKERS – ALL LOCKERS MUST HAVE LOCKS PURCHASED FROM THE CCHS BOOKSTORE. Locks will be available for purchase during registration. Middle school students must keep their lockers locked. Locks will be given to 6th graders the first week of school. Students are discouraged from bringing valuables to school. The school will not be responsible for anything that is lost or stolen from a locker.

CELL PHONES, IPODS, AND OTHER TECHNOLOGY -- Our policy towards phones, MP3 players, etc. continues to be that they are not permitted to be turned on during the school day. Our policy has been refined to state: **“Electronic devices must be out of sight and disabled upon entering the school building at 7:45 until the end of the day at 2:45.”** Students must disconnect from the virtual world and connect to what is going on in the classroom. **Such electronic items, if present in the building, must be turned off and not visible (i.e., kept in backpacks).** Students can check their cell phone messages immediately after school to see if their parents have

called to update them. Students who are texting, checking messages, playing with, or otherwise handling cell phones or other electronics in the classroom or in any location within the building during the school day will have these items confiscated (even if they are checking messages from their parents/guardians!). Should this happen, the item will be returned after school to the parent/guardian of the student (**not** to the student) owning the item. A **\$25 fee** will be assessed for each additional infraction. If students need to use the phone during the school day, they may use the office phone or, if they are at lunch or break, the one in the Commons.

SOCIAL MEDIA AND TECHNOLOGY –Social media, while a wonderful vehicle for folks to keep in touch, offers opportunities for misuse, harm, and danger. Why not take a few minutes every couple of days and see what is going on in your child’s virtual world? Follow their Twitter accounts, view their Vines, check out their Instagram photos. These posts are “public,” as Mr. Hoffmann has repeatedly told students, and never disappear even if they are deleted. Snapchat is another app and, while photos allegedly “disappear” very quickly, folks have been known to take photos of the photos, thus memorializing the moment and enabling shots to be passed on and on. Charleston Catholic’s policy on the use of social media is clearly outlined in the Student Handbook. It states: “The school reserves the right to take appropriate action for any misuse of technology that violates the good behavior expected of a CCHS student.” Please help your children use their social media and technology appropriately and responsibly.

MEDICATIONS –When students need to take prescription medication at school, the medicine must be sent to the office with a doctor’s order in a plastic zip-lock bag with the student’s name clearly labeled. Also, any medications kept at school for various reasons – e.g., asthma, allergies, etc. – should be sent to the office in a bag with the doctor’s order and an allergy or other medical plan, if applicable. Over the counter medicine such as Advil, cough drops, etc. need to be in a plastic bag with student’s name clearly marked and with specific information stating when such items should be dispensed. **Additionally, the appropriate diocesan form (available in the office) must be completed by the parent/ guardian.** At the end of the school year, we will ask your students to stop by the office and pick up their plastic bags with last year’s supplies.

TRAVEL—Students may not drive to school events, such as field trips or “away” athletic events, taking place at locations other than Charleston Catholic facilities or other designated “home” locations. Students must ride to and from the event with adults (age 21 or older) who have met the Diocesan requirements for field trip drivers.

WHEN DOES THE BUILDING OPEN EACH DAY? -- **When Mrs. Sullivan goes to the front door on Virginia Street at 7:45 a.m.,** students may enter the classroom floors, go to the bookstore or office, etc. Students arriving at school between 7:15 a.m. (no earlier, please!) and 7:45 a.m. may go to the gym (entering the building through the gym doors on Leon Sullivan Way), where a teacher is on duty, or they may wait outside of the building on the sidewalk, near the Commons. **For safety reasons, students are not to congregate near the curb, in the school’s entryway, or on the stairs.** The first bell rings at 7:55 a.m. and students are expected to be in their classrooms when the 8 a.m. bell rings to start morning prayer and announcements. Classes, announcements, and prayers end at 2:45 p.m. and students are expected to leave the building by 3 p.m., unless they are meeting with staff members, attending club meetings, etc.

TELEPHONE MESSAGES -- Because of the number of students enrolled and the limitations on office staff and telephone lines, **we strongly urge parents to make arrangements with their students regarding transportation, appointments, etc. before students leave home.** If you must leave a message for your child, call the office. The names of students who have messages are announced at the end of each school day.

APPOINTMENTS -- We strongly encourage you to make doctor’s appointments after the school day so that students do not miss valuable instructional time. However, we know that this is not always possible. If your child must leave school for an appointment during the school day, PLEASE SEND A NOTE with your child in the morning. The student should come to the office before 8 a.m. to get an appointment slip from the office enabling him/her to leave class at the specified time. He/she will check out in the school office and will sign in upon returning from the appointment.

HIGH SCHOOL DANCES -- High school dances are held from 8 p.m. to 11 p.m. and students sign in/out. Students must submit a dance permission slip for each dance. **Parents need to know that students are permitted to sign out prior to the end of the dance. Once a student leaves the dance, the student MAY NOT return to the dance.** Parents having questions about when their children arrived at/left a school dance should call Ms. FitzGerald to request this information.

FALL SPORTS -- Students must have a completed doctor's physical (administered after June 1, 2013) to give coaches on the first day of practice. This physical is good for the entire school year. Once teams have been selected, students participating must submit their athletic fees (\$75 per sport) before uniforms will be issued. A student who has not turned in athletic uniforms from another sport will not be permitted to participate in the next sport. CCHS students in grades 7-12 are eligible for athletics if they meet SSAC requirements (including having 2.0 GPA at end of 2012-13 second semester) and CCHS expectations, i.e., good behavior and good attendance. During fall and winter seasons, sixth graders are encouraged to continue involvement in community and recreational sports leagues. For more information, please contact Bill Gillispie, CCHS athletic director, or coaches for individual sports, listed below.

AD - Bill Gillispie - cchsathletics@yahoo.com (550-5702)
 HS Boys' Soccer - Domenic Cipollone - domenic.cipollone@camc.org
 HS Girls' Soccer - Amy Mullen - cdmullen@suddenlink.net
 HS Cross Country - Scott Welch - scottwelch34@yahoo.com
 HS Golf - Bill Gillispie - cchsathletics@yahoo.com
 HS Volleyball - Kristin Call - kcall@wvpower.com
 HS Cheer - Kari Park - kparkcchs@gmail.com
 MS Boys' Soccer - Matt Webb - mreins.webb@gmail.com
 MS Girls Soccer - Kaitlin Devin - kad2112@yahoo.com
 MS Volleyball - Doug Haag - dahaag@dow.com
 MS Cross Country - Scott Welch - scottwelch34@yahoo.com

CUSTOM ATHLETIC MOUTH GUARDS -- Soccer season is here and with competition comes the potential for injury. Injuries to the teeth and other oral structures are not uncommon, and these injuries can be prevented or reduced by wearing a mouth guard. Mouth guards may be beneficial in reducing concussions as well. Custom fitted mouth guards offer superior protection to the standard "boil and bite" mouth guards. They are better fitting, easier to speak with, and provide a uniform thickness ensuring superior protection of oral structures. Custom fitted mouth guards will last many seasons and provide protection for years to come.

Brian Podbesek, D.D.S., a local dentist and 2003 CCHS alum, has offered his services to the CCHS community. He will fabricate custom-fitted athletic mouth guards at cost for CCHS student athletes. A single color mouth guard costs \$55, and additional colors can be added for \$5 per color. Fabrication of the mouth guard is a two-step process. At the first appointment, molds of the athlete's mouth are made and sent to a laboratory for fabrication. After fabrication of the mouth guard, a second appointment will be made to deliver and adjust the mouth guard, ensuring a custom fit.

Dr. Podbesek's office is located just two blocks from CCHS, at 1213 Virginia Street East. More information on Dr. Podbesek and his practice can be viewed at www.falbomondaydds.com. Call (304) 343-1216 to setup an appointment.

PARTICIPATION IN SCHOOL SPORTS – To participate in athletic events, students must be in school for the full school day on the day of the scheduled activity. If a student is late or absent for any part of the day on a game day, that student is not permitted to play that day. This “full day” policy includes leaving school for appointments, so students need to avoid scheduling appointments during the school day. Students are also expected to be on time each morning following an athletic event. Students who have long standing medical appointments, family funerals to attend, or other similar instances may be excused at the discretion of Ms. FitzGerald. Although suspensions are rare at CCHS, when a student is suspended at school, that student is also suspended from athletic practices, games, etc. for the FULL DAY on the day(s) suspended (i.e., if a student is suspended for a Tuesday, the suspension includes involvement in any school activities -- sports, social, etc. -- for Tuesday evening also). In addition, if a student is suspended for a Friday, the suspension holds for Friday evening but does not continue for Saturday unless the student is also suspended for Monday.

GOOD SPORTSMANSHIP -- is something that is expected of athletes, coaches, parents, students, and other fans. CCHS is synonymous with high expectations and we must reflect this excellence in all activities. Good sportsmanship includes showing respect to opposing teams, coaches, fans, and officials. People judge our school by viewing the behavior of those who represent it most visibly. Many times this is the only exposure they have to a Catholic school community. It is always best to “be the bigger person” and ignore (and certainly not imitate!) negative remarks or gestures from others. It is wonderful when game officials remark upon the impressive behavior of our student athletes, and the collegiality of our coaches, and the positive vibes from our fans. Let's work on this together to make it a great year!

CONCUSSIONS – Head injuries, including concussions, particularly in sports, have become a subject of deep concern, much study and even Congressional hearings in the United States. During the 2012-13 school year, we took the proactive step of implementing ImPACT, a program which determines baseline data which can be used to help doctors treat sports injuries, especially those involving concussions. Incoming students will participate in ImPACT data collection, a 20 minute computerized assessment, early in the school year. In the event of a head injury to your child (in sports or otherwise), please call the school to inform us and to request a post-injury assessment. Mrs. Theresa O’Leary will administer a computerized follow up test and will provide a report to you which will compare the baseline reactions to the reactions following the injury. The information in the report can be used by you and your doctor to help determine severity of the injury. More information will be sent home with new students in the first weeks of school.

UNIFORMS-- Students are required to be in uniform beginning Monday, August 19. The uniform is part of the CCHS package. Uniforms are just that -- uniforms. They remind us of the businesslike nature and academic atmosphere existing at CCHS. They are not intended to reflect current fashion trends. Because school expectations are so clearly stated, there is no reason for any student to be improperly attired and, therefore, no reason that parents should need to be disturbed to rectify a clothing situation. If uniform violations cannot be fixed immediately, students pay a consequence with lunch and after school detention. In some cases, parents will be called to bring appropriate attire to school and students will have to miss classes while they are waiting. We ask for your help to make sure uniform pants are not faded or worn and are hemmed and not altered and that shirts are in good repair. Students are not allowed to wear “place holders” or facial piercings.

Uniform Guidelines: Determination regarding appropriate wear and grooming will be determined by the faculty and staff.

1. Students not dressed in the proper school uniform will not be admitted to class.
2. All clothing must be in good repair: Students wearing clothing which is not hemmed, or which is torn, frayed, faded, worn, stapled, pinned, or taped will be considered out of uniform. Immediate steps must be taken to correct the problem, and the consequences for being out of uniform shall apply.
3. Clothing may not be altered, tapered, or rolled up.
4. No hats, scarves, bandanas, jackets, coats, sweatshirts, or non-uniform sweaters are to be worn in the building during the school day.
5. Dress and grooming must be neat and clean. It is expected that hair should be neat and clean at all times. Unbecoming, bizarre or distracting hairstyles/colors are not permitted. There should be no writing on shoes, clothing, or body parts. Permanent body art, i.e. tattoos, may not be visible.

Uniform Code:

Pants and shorts: Navy blue twill or corduroy pants must not have any visible labeling. Pants must be worn at the waist and be of modest fit. Pants must have a straight or trouser leg. Skinny leg or leggings like pants are prohibited. A variety of pant styles from Charleston Department Store, Schoolbelles at schoolbelles.com (our school number is #1246) or Lands’ End School at landsend.com/school (our school number is 900133356) have been approved for both boys and girls.

Both boys and girls are permitted to wear uniform navy twill walking shorts, i.e. to the knee, from the beginning of the school year until October 15 and again from April 15 until the end of the year. Otherwise, uniform pants, permissible throughout the year, are to be worn.

Shirts: Shirts must be either a blue or white, long or short sleeved, oxford-cloth, button-down, worn tucked and buttoned or an official CCHS polo (purchased from PVA, order forms are available online.). Fitted blouses or blouses with darts are not permitted. Polo shirts may be worn untucked if the hem is straight and does not fall below the hip line.

Undershirts: While optional, if worn, undershirts **must** be solid white with no printing. Undergarments must not have collars or turtlenecks and sleeve length must match that of the uniform shirt.

Sweaters: Plain navy blue crew neck or cardigan sweaters may be worn. Sweaters with embellishments may not be worn.

Sweater Vests: A solid green v-neck sweater vest from Lands’ End School (item number 22301-6BP4 for girls and 22301-8BP3 for boys) may be worn with oxford cloth, button-down shirts only.

Uniform Jackets/Fleece: Uniform jackets/fleece may be purchased from the PVA. These may be worn as an additional layer to the uniform. **No gym/team sweatshirts or jackets may be worn in classrooms.**

Socks or Hose: Socks must be worn and must be clearly visible. They should come up to the ankle-bone. Leggings are not permitted.

Shoes: Shoes must be leather dress shoes that are primarily black, brown or navy in color. Shoelaces must be the same color as the shoe and must be tied. Soles may not exceed 1 inch, and heels may not exceed 1½ inches. All shoes must be closed at the toe and heel and have a hard sole. Shoe tops must be below the ankle bone. **The following types of footwear are not permitted: sandals, moccasins (soft or hard soled), athletic shoes (even if leather), platform shoes, fleece-lined shoes/slippers, clogs, or boots.**

Belts: Belts are optional. If worn they should be simple dress belts.

Jewelry: Girls only are permitted to have ear piercings. No other type of visible body piercing is allowed. Other jewelry, if worn, should not be distracting. Faculty or staff may require a student to remove offending jewelry. Boys are not permitted any type of visible body piercings.

Ties: Boys only may choose to wear ties. If worn, ties must be tied at the neck and worn with an oxford cloth, button-down uniform shirt. Ties cannot be distracting or contrary to school expectations regarding clothing. Faculty or staff may require a student to remove distracting or inappropriate ties.

DROP-OFF/PICK UP -- Please follow the procedures outlined below. The mayor's office, City Traffic Division, City Council members, the Charleston Police Department, and others have worked together with us over the years to come up with a workable plan that is efficient and effective.

Since anything can happen on our highways, families need to allow extra time to get their children to school on time. **Remember, late is late -- we do not have "excused tardies."** We appreciate parent phone calls to inform us when you are running late. However, a phone call does not excuse the tardy. We understand that traffic, oversleeping, etc., sometimes happen, but students will be expected to accept the consequences of a morning tardy. Any student arriving late to school will serve lunch detention that day. Students who accrue five tardies to first period will serve a 30 minute after school detention. With school traffic converging in a small area downtown, everyone needs to ensure the safety of our preschool, elementary, middle, and high school students and to help build positive community support for our schools (i.e., we don't want to disrupt more than necessary the lives of those who live or work in the downtown area). Between CCHS and Sacred Heart Grade School, we have over 800 students so everyone needs to help.

1) **There can be absolutely no stopping on Virginia Street between Dunbar and Leon Sullivan Way. This holds true at all times -- during morning drop-off and afternoon pick-up and during the school day.** According to the Charleston Traffic Division, all lanes in front of the school are for "moving traffic." Therefore, **DO NOT PULL OVER AND DROP-OFF/PICK-UP YOUR CHILDREN ON VIRGINIA STREET IN FRONT OF THE SCHOOL!**

2) **Even when the light at Virginia and Leon Sullivan Way is red, PLEASE DO NOT DROP-OFF/PICK-UP YOUR CHILDREN ON VIRGINIA STREET.** You must pull around the corner onto Leon Sullivan Way, pulling up as far as possible toward the Boulevard, or continue past the school into the next block on Virginia Street before releasing/gathering your riders. **PLEASE MAKE SURE YOU DROP OFF YOUR CHILDREN AT CURBSIDE -- DO NOT PARK/ STOP IN THE MIDDLE OF THE STREET.**

3) Students of middle and high school age should be responsible enough to follow traffic directional signals. Therefore, in order to help avoid congestion, **it is recommended that students be dropped off/picked up at least a block away from CCHS (but not in the Sacred Heart Grade School area!).**

4) **The Virginia Street main door is the only CCHS entrance during the school day (exception -- before 7:45 a.m. when students are to use gym entrance).** All other doors are locked, preventing entrance and contributing to the security of our building. Students may **exit** from the Virginia Street, Dunbar Street, or Leon Sullivan Way doors.

5) **Students must cross at the corner.**

6) **Students are dismissed from class at 2:45 p.m.** (or 11:30 a.m. on early dismissal days). Therefore, there is no need to arrive in the area before that time (again, **NO STOPPING ON VIRGINIA STREET IN FRONT OF THE SCHOOL!**). At the end of the day, many students chat with friends, meet with teachers, take care of business in the office or bookstore, etc., thus exiting the building by 3 p.m. Make sure your children know where and when you'll meet them.

7) **The gym is open at 7:15 a.m. for students who arrive early.** Students are not permitted on the classroom floors or to the bookstore or office until 7:45 a.m.

8) **If your CCHS children are going to be picked up at Sacred Heart, they must go into the Sacred Heart Parish Hall and wait with their siblings in the pick-up line.** They may not "hang out" in front of the Co-Cathedral or on the Leon Sullivan Way sidewalk between Quarrier and Virginia Streets. There is just too much congestion and the possibility for accidents needs to be diminished in every way possible.

9) During **AFTER SCHOOL PICK-UP ONLY**, the Charleston Traffic Division has agreed that **parents may pull to the curb and wait for their children on Leon Sullivan Way on the First Presbyterian side (left side) of the street.** This is for pick-up only and parents must remain in their vehicles. **STUDENTS MUST CROSS AT THE CORNER.** If you need to run into the school or leave your car for any reason, please find a parking meter. According to the Charleston Traffic Division, even with cars waiting along the left curb in front of First Presbyterian and with cars parked along the right at meters, there is still room for two lanes of moving traffic in between.

10) **NO DOUBLE PARKING!**

11) DURING AFTER SCHOOL PICK-UP, students may wait on the sidewalks around the school. Students are expected to refrain from horseplay, act responsibly and safely, and behave in ways that reflect positively on them, their families, and the school.

12) Additionally, First Presbyterian **graciously** allows students to wait on the steps in front of the church during after school pick-up. Our students must be good neighbors and support the Church's wishes while waiting on First Presbyterian property (i.e., sidewalks on Virginia Street and Leon Sullivan Way, church steps, grassy areas, stone wall, etc.). On Virginia Street, students **MAY NOT** stand or sit on the grass or on the sidewalk between the corner of Virginia Street and Leon Sullivan Way and the end of the church's property along Virginia Street. Students on First Presbyterian property must stay on the Virginia Street steps. Once again, students are expected to refrain from horseplay, act responsibly and safely, and behave in ways that reflect positively on them, their families, and the school.

13) Please set a good example for students by following these school rules as well as city traffic department rules.

14) **Teachers are assigned to after school traffic duty and remain there until 3:00 p.m. Teachers are there to help ensure students' safety. It is very difficult to monitor traffic and the actions of so many students and parents so it is imperative that each person upholds expectations stated above. Please follow teachers' directions. Don't put your children in a position in which they have to choose to follow a teacher's directive versus a parent's wishes.**

Students not following school expectations will be subject to school disciplinary action, including having to wait after school in the school office for parents.



SUPPORT CCHS WITH KROGER CARES!

Be sure to use your card! What an easy way to raise funds for CCHS without costing you a penny!

OPPORTUNITY – Add your business to The Wall in the competition gym at the CCHS Athletic Facility. We already have several advertising banners on display. If you're interested in adding your business or well wishes to the wall, 3 foot by 6 foot customizable banners are available. What a great way to reach out to the Charleston Catholic community! To

learn more and order a banner for your business, contact Kathy Crain at (304)541-4182.

THANK YOU –

- to Monsignor P. Edward Sadie, President of Charleston Catholic High School, for his enduring and enthusiastic support of our school. We also welcome Father Stichweh, new associate pastor, to the CCHS community.
- to the Class of 2010 for its donation in honor of Charleston Catholic parent and supporter John Huxley who died earlier this summer. John's son, Patrick (Class of 2010), and daughter Jill (Class of 2008), were very involved in the school's athletic program as were their parents as fervent fans. The donation will be used to help purchase new uniforms for the baseball team.
- to PVA volunteers who have helped launch the school year through their exceptional leadership and help preparing for registration.

FAMILY TRIPS, APPOINTMENTS, ETC. -- Please avoid taking students out of school for vacations, family trips, appointments, etc. If students miss school for any reason (including illness), it is their responsibility to find out what they missed. The policies for making up work are included in the Parent-Student Handbook. If your child is ill or will miss school for any reason, please notify the school office by 8:30 a.m. In addition, at the end of the semester students will have to stay after school to make up any time missed during excessive absences/tardies.

CALENDAR FOR 2013-14 -- Please use this calendar in your planning. Please remember that **exams must be taken on scheduled exam days** and students who are absent more than 5 days in a semester will have to make up those days at the end of the semester. Please note that, as is the case each school day, teachers administer tests/quizzes, have assignments due, and teach lessons on the days immediately preceding and following school holidays. Students who take extended holidays run the risk of affecting their grades.

Monday, August 12	testing for middle school students completing summer packets, 9:00 a.m.
Tuesday, August 13	9 - 10:30 a.m.: Seniors only 10:30 – noon: Juniors only CLOSED NOON - 1 P.M. 1 - 2:30 p.m.: Sophomores only 2:30 - 4 p.m.: Freshmen only
Wednesday, August 14	9 - 10:30 a.m.: 8th graders only 10:30 – noon: 7th graders only CLOSED NOON - 1 P.M. 1 - 2:30 p.m.: 6th graders only 2:30 - 4 p.m.: Families with more than one student wishing to register all their children at one time; also, anyone unable to come at scheduled times
Monday, August 19	1st day for students- 11:30 a.m. DISMISSAL
Wednesday, August 21	senior parent meeting about college application process, 6 p.m.
Monday, August 26	Back to School Night 7 p.m. in Basilica
Wednesday, August 28	junior parent meeting about college selection process, 6 p.m.
Thursday/Friday, August 29/30	senior river retreat
Monday, September 2	Labor Day -no school
Friday, September 6	junior retreat
Wednesday, September 11	“The High School Years at CCHS: Prelude to College,” for 9 th grade parents and other parents new to CCHS at 6 p.m.
Thursday, September 12	Ninth grade outdoor education day
Tuesday, September 17	school picture day- picture day dress guidelines from CCHS handbook apply
Saturday, October 5	Homecoming games and high school dance
Monday, October 7	Staff Development Day; no school for students
Wednesday, October 16	PSAT for sophomores and juniors
Friday, October 25	end of 1st quarter
Wednesday, November 6	parent-teacher conferences—no school
Monday, November 11	Veterans' Day holiday—no school
Wednesday, November 27	half-day for Thanksgiving
Thursday/Friday, November 28-29	Thanksgiving holiday
Wednesday/Thursday/Friday, December 18-20	- exams
Saturday, December 21	beginning of Christmas vacation
Monday, January 6	classes resume
Friday, January 17	end of 2nd quarter and 1 st semester
Monday, January 20	Martin Luther King, Jr. holiday- no school
Sunday, January 26	Catholic Schools Week begins
Monday, February 17	Presidents' Day holiday- no school
Friday, March 21	end of 3rd quarter
Monday, April 14	beginning of Easter vacation
Tuesday, April 22	classes resume
Monday, May 5	AP tests begin
Saturday, May 17	prom
Thursday, May 22	baccalaureate
Friday, May 23	graduation
Monday, May 26	Memorial Day holiday
Friday, Monday/Tuesday/Wednesday – May 30	(HS only), June 2, 3, 4 exams for grades 6-11
Wednesday, June 4	8 th grade Moving Up ceremony

WHOM DO I CALL TO ASK ABOUT...? -- From time to time parents are unsure about which staff member to contact regarding specific issues. This list should help!

For questions about . . .

confidential matters -- call Mrs. Sullivan or Mrs. Hoyer (Assistant Principal for Student Affairs)
specific class-related academic or behavioral concerns -- call school and ask for individual teachers
college-related concerns -- credits, college applications, admissions, etc. -- call Mrs. Thomas (Academic Advisor)
locks, attendance, bookstore, athletic fees, change of address etc. -- call Mrs. Anderson (secretary)
financial matters -- call Mrs. Shay (registrar/bookkeeper)
student behavior concerns -- call Mrs. FitzGerald
specific athletic questions -- call individual coaches or Mr. Gillispie (Athletic Director)
textbooks and non-academic concerns including general behavior, lunch program, uniforms, cafeteria, maintenance -- call Ms. FitzGerald (Assistant Principal for School Operations)
fine arts requirements/cultural critiques -- talk to English teachers
community service requirements -- talk to theology teachers
community service opportunities -- Ms. Linehan
alumni affairs, development, community relations -- Mrs. O'Leary
reporting daily absences/appointments -- call the school office by 8:30 a.m.

LUNCH TIME -- Tuesday, August 20, marks the first full-day of school and the opening of our food service program. CCHS has three separate lunches: sixth grade lunch, seventh-eighth grade lunch, and high school lunch. Students in grades 10 - 12 may go off-campus for lunch if they have submitted their parents' permission on the official school form. **In order for students to go off-campus for lunch beginning Tuesday, August 20, their permission forms must be returned to homeroom teachers by 8 a.m. that morning. Notes/phone calls from parents will not be accepted for off-campus lunch privileges.** Off-campus lunch is a privilege and will be rescinded for students who arrive late to school, are late after lunch, display unsafe driving practices at lunch time, or who are being disciplined for other reasons. Parents may also withdraw their children's off-campus lunch privileges at any time during the school year by notifying Ms. FitzGerald.

LUNCH PROGRAM -- We continue to make adjustments to our school lunch program, hoping to encourage students to follow the healthful eating practices established in their homes. If you have suggestions, please share them with us! The school lunch program offers a variety of foods -- salads, sandwiches, microwavable items, fruit, cereal, etc. -- on a daily basis in addition to a rotating menu. We do not sell sodas -- our drink selection includes milk, water, flavored water, and juice. Students may not "charge" their meals. **Students are certainly encouraged to bring bag lunches from home.** Middle school students have a snack time during the course of the day at which time they may eat snacks brought from home or purchased in the Commons. **Students are not permitted to have food deliveries (e.g., pizza, fast food) made to the school.** The average cost of a sandwich, drink, and chips is \$4. If you have questions about the food program, please contact Ms. FitzGerald.

LIST OF FACULTY MEMBERS -- And what a dedicated, intelligent, energetic group we have!

6th Grade -- Lisa Hayes (English), Kari Park (Theology/Health), Matt Webb (Social Studies), Laura Welch (Math/Science)

7th Grade -- Toni Erby (Science), Lisa Hayes (English), Dorothy Pile (Math), Jason Villers (Social Studies), Josh Shindle (Health/PE), Marie Zboinski (Theology)

8th Grade -- Toni Erby (Science), Dorothy Pile (Math), Josh Shindle (PE/Health), Jason Villers (Social Studies), Matt Webb (English), Marie Zboinski (Theology)

High School -- Amy Arnold (Biology), Ginny Cook (Latin), Sarah Elliott (Math), Josh Fix (Social Studies), Matt Frohnafel (Social Studies), Sarah Griffith (Math/Science), Julia Hixson (French), Martin Jones (Math), Dara Krack (Library), Shirley Lycan (English), Bill Mehle (Theology), Diana Mehle (Theology), Linda Parker (Math), Michelle Patterson (Theology), Pam Pulliam (Science), Alissa Rathbun (English), Dorothy Scharf (Science), Jennifer Shaf (Spanish), Ashley Shepler (Health/PE), Shannon Vollmer (English), Marilyn Urecki (English), Scott Welch (Social Studies)

August-September Menu

Please note that the names of cafeteria volunteers are included on each day.

Monday	Tuesday	Wednesday	Thursday	Friday
19- 11:30 Dismissal NO LUNCH	20- Pizza Pasta salad Fresh fruit <i>Kelly Curry</i> <i>Feli McKown</i> <i>Denise Gould</i>	21- Chicken parm Broccoli & cheese Baked potatoes <i>Cindy Keith</i> <i>Tasha Agnew</i> <i>Helen Kesari</i>	22- Cheeseburgers Potato salad Fresh veggie medley <i>Jane Carter</i> <i>Kimberly Thompson</i> <i>Wendy Young</i>	23- Lasagna Garlic cheese rolls <i>Peggy Sadd</i> <i>Tami Reed</i> <i>Felice Joseph</i>
26- Grilled chicken sandwiches Chicken Caesar salad <i>Michael Kawash</i> <i>Mary Supcoe</i> <i>Ronda Moore</i>	27- Beef tacos Taco soup Cornbread <i>Sharon Flanery</i> <i>Bill Flanery</i> <i>Shannon Elliot</i>	28- Chicken teriyaki on rice Pita and hummus Spinach chicken salad <i>Tracy Zachwieja</i> <i>Shawna Meeke</i> <i>Betsy Cimino</i>	29- BBQ sandwiches Cole slaw Tater tots <i>Paula Durst</i> <i>Erika Bailey</i> <i>Bill Herlihy</i>	30- Hot ham & cheese on pretzel bread Potato salad <i>Lisa Lewis</i> <i>Kathy Weaver</i> <i>Georgette George</i>
Sept. 2- Labor Day NO SCHOOL	3- Pizza Macaroni salad Fresh veggie medley	4- Mass Day Buffalo chicken strips Mashed potatoes & gravy Celery & Ranch <i>Terri Imani</i> <i>Donna Kelly</i> <i>Sandy Kinney</i>	5- Stuffed shells Greek chicken salad <i>Kathy Beckett</i> <i>Annette Cable</i> <i>Johanna Aguilar</i>	6- Sausage and eggs Biscuits Fried apples Cinnamon rolls <i>Denise Gould</i> <i>Feli McKown</i> <i>Cindy Keith</i>
9- Calzones Marinated veggies Salad <i>Tasha Agnew</i> <i>Helen Kesari</i> <i>Tami Reed</i>	10- Baked pasta with meat sauce Garlic cheese rolls <i>Kelly Curry</i> <i>Liz Weisberg</i> <i>Georgette George</i>	11- Sweet & sour chicken on rice Egg rolls <i>Tracy Zachwieja</i> <i>Shannon Elliot</i> <i>Ronda Moore</i>	12- Mexican lasagna Nachos Pinto beans <i>Jane Carter</i> <i>Bill Flanery</i> <i>Sharon Flanery</i>	13- Chicken strips Spinach chicken salad <i>Shawna Meeke</i> <i>Betsy Cimino</i> <i>Donna Kelly</i>
16- Pizza Vegetable soup Fruit salad <i>Erika Bailey</i> <i>Paula Durst</i> <i>Sandy Kinney</i>	17- Meatball subs Antipasto salad <i>Bill Herlihy</i> <i>Terri Imani</i> <i>Kathy Beckett</i>	18- Chicken parm sandwiches Baked potatoes Chicken Caesar salad <i>Liz Weisberg</i> <i>Cindy Keith</i> <i>Annette Cable</i>	19- Cheeseburgers Sweet potato fries Green beans <i>Kimberly Thompson</i> <i>Tracy Zachwieja</i> <i>Michael Kawash</i>	20- Italian sausage subs Antipasto salad <i>Lisa Lewis</i> <i>Kathy Weaver</i> <i>Felice Joseph</i>
23- BBQ sandwiches Cole slaw Fresh veggie salad <i>Mary Supcoe</i> <i>Jane Carter</i> <i>Feli McKown</i>	24- Stuffed shells Bosco sticks <i>Kelly Curry</i> <i>Helen Kesari</i> <i>Shannon Elliot</i>	25- Chicken teriyaki on rice Chicken Caesar salad Pita & hummus <i>Tasha Agnew</i> <i>Terri Imani</i> <i>Georgette George</i>	26- Beef tacos Taco salad Chips & salsa <i>Betsy Cimino</i> <i>Shawna Meeke</i> <i>Kimberly Thompson</i>	27- Mac & cheese Corndogs Salad <i>Wendy Young</i> <i>Bill Flanery</i> <i>Sharon Flanery</i>
30- Pizza Chicken gnocchi soup Macaroni salad <i>Mary Supcoe</i> <i>Sandy Kinney</i> <i>Johanna Aguilar</i>				

Volunteers 1 and 2: 10:30- 12:45
Volunteer 3: 11:15- 12:45

Mass Day- Volunteers 1 and 2: 11:00- 1:15
Volunteer 3: 11:45- 1:15